

Notice to Vacate

Date: _____

Tenants Names: _____

Address: _____

City: _____ State: _____ Zip: _____

Property Manager: 4M Property Management

Address: 106 W. Church Street

City: Greer State: SC Zip: 29650

RE: Notice to Vacate

Dear 4M Property Management,

As per my rental agreement, I am providing this letter as a 60-day notice that I will be moving out of my rental unit on _____, 20 by 5pm. This letter may serve as my written notice of intent to vacate the premises.

My contact phone number is _____ and I have listed below my forwarding address.

Forwarding Address:

Address: _____

City: _____ State: _____ Zip: _____

I am moving due to:

- Need more space
- Job change / relocation
- Purchasing a home
- Reducing cost
- Poor care/maintenance of home
- Neighborhood or neighbors
- Dissolve of relationship or roommates
- Other

Sincerely,